



Canadian Hemophilia Society
Manitoba Chapter



Canadian Hemophilia Society, Manitoba Chapter Community Service Award Program

Information for Referees

Purpose of the Program

In an effort to bring young volunteers into the Canadian Hemophilia Society, Manitoba Chapter's (CHS-MC), and in recognition that a sound education is of utmost importance (particularly for those who might not be able to succeed in a vocation requiring strenuous physical labor), CHS-MC offers the opportunity for those who qualify to receive a Community Service Award to attend a post-secondary institution of their choice. Those wishing to upgrade and/or retrain are also eligible to apply to this program.

Eligibility Criteria

- Demonstrate experience as a volunteer in their community.
- A demonstration of leadership qualities.

Reference Letters

- A reference letter for applicants must arrive in advance of the application deadline.
- A reference letter must arrive directly from the referee to the Chapter office.
- A reference letter must be dated and should come on letterhead when possible.
- A reference letter should be signed and include all the contact information of the referee.
- A reference letter should attest to the abilities and suitability of the candidate for the program being applied for as well as act as a character reference for the candidate.
- A letter from a referee should indicate their relationship to the applicant (i.e. supervisor, peer, manager, teacher, etc.). In a volunteer capacity the letter must indicate the role and service the volunteer provided to the organization, the approximate hours the applicant provided in the past year as well as the duration of the volunteer/community involvement and the referee's role in the program or event.
- Additional achievements as a result of the applicant's involvement and awards and honors given to the volunteers should be mentioned as well.

Letters of reference for the 2013 Community Service Award Deadline: July 8th, 2013

Please send reference letters to:

**Canadian Hemophilia Society, Manitoba Chapter
944 Portage Ave., Winnipeg, Manitoba, R3G 0R1**

Attention: Awards Committee