



Volunteer Opportunity Title: Gala; Sponsorship Subcommittee

Organizational Impact:

- Contributes to the success of the Chapter's largest fundraiser

Position Summary: Oversee the sponsorship strategy by renewing existing sponsors and identifying new sponsorship opportunities

Responsibilities and Duties:

- Develop annual sponsorship plan
- Confirm continued participation of past sponsors
- Identify potential new sponsors
- Prepare correspondence, communication, and sponsor packages
- Collect sponsor logos
- Ensure sponsors looked after, particularly on Gala night
- Prepare and monitor Sponsorship budget
- Prepare the Community Profile for the Winnipeg Free Press
- Promote Gala to family, friends, other contacts
- Complete tasks by deadline dates
- Actively participate in Committee meetings

Preferred Skills / qualifications / experience: Strategic planning, Sales experience, Ability to work collaboratively, Time management skills, Communication skills

Skills Gained: Event planning, Strategic thinking, Team work, Marketing, Problem solving, Working within a budget

Training / Support: Gala Committee & Chair

Additional Checks: None

Time Commitment: Monthly Committee Meetings, Sept to March, Independent Work, Sept to April, Gala Attendance

Start / End Dates: September to April

Start / End Time: Monthly Meetings: Weeknight 6:30-8:30 pm, Independent Work: 2-3 hours/month, Gala Attendance: Friday evening, 5:30-10:00 pm

Number of Positions: 2

Opportunity Location: Monthly Meetings: Chapter Office, Wpg, Independent Work: Offsite, email, phone



Canadian Hemophilia Society

Manitoba Chapter



How to Apply: Please submit a volunteer application

Contact Name: Christine Keilback

Title/Role in Program: Executive Director CHS-MC

Address: 944 Portage Ave. Winnipeg, MB R3G 0R1

Tel: 204.775.8625

E-mail: info@hemophiliamb.ca