



**Canadian Hemophilia Society,
Manitoba Chapter**

944 Portage Avenue
Winnipeg, Manitoba
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Volunteer Opportunity Title: Graphic Artist Communications Committee

Organizational Impact:

Assist in the development and promotion of the communication strategies directed to Chapter members and the public in keeping with the Chapter's strategic plan on all matters that impact those living with inherited bleeding disorders.

Position Summary:

Work with the Executive Director and committee members in a variety of mediums in support of all communications that are created.

Responsibilities and Duties:

- Flexibility to meet the needs of the committee
- Be able to translate ideas from group discussions into finished product
- Timely turnaround from start to finish phase of each project
- Opportunity to work on educational material, marketing, website and special events

Preferred Skills / qualifications / experience: Past experience in the graphic design field, formal training in the field and students currently in a graphic design program

Skills Gained: Experience in a professional environment, having your work attached to various communication strategies, enhanced personal confidence in communications and working with groups

Training / Support: Existing committee membership, Board and Executive Director to provide support and guidance in all activities related to the work of the committee

Additional Checks: N/A

Time Commitment: 1-2 hours per week

Start / End Dates: Open

Start / End Time:

Number of Positions: 2-3

Opportunity Location: Can work from home via internet and email. May be invited to attend meetings and events

How to Apply: Fill out the volunteer application and send with a cover letter to the Executive Director

Contact Name: Christine Keilback

Title/Role in Program: Executive Director

Address: 944 Portage Ave. Winnipeg, MB R3G 0R1

Tel: 204-775-8625

Cellular:

E-mail: chsmbcomcommittee@mts.net