



**Canadian Hemophilia Society,
Manitoba Chapter**

944 Portage Avenue

Winnipeg, Manitoba R3G 0R1

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Volunteer Opportunity Title: Golf Tournament Chairman

Organizational Impact:

- To guide the Golf Tournament Committee in developing and executing the Chapter's second largest fundraiser.

Position Summary:

The Committee Chairman will oversee the committee in the development and execution of the event.

Responsibilities and Duties: (Point Form)

- Chair committee meetings
- Work with the committee members and Chapter staff to ensure the tasks and initiatives of the committee are carried out.
- Report to the Board of Directors

Preferred Skills / qualifications / experience: Demonstrated leadership skills, good written and verbal skills, ability to collaborate and work with others, able to respect individuals and group work, uphold the /Mission and Vision of the Chapter and all work related to the committee. Knowledge or experience with golf tournaments an asset.

Skills Gained: Increased knowledge of organizing fundraising events, public relations, and volunteer management

Training / Support: Support of past committee members, the Chapter Executive Director, office staff and Board of Directors

Additional Checks: N/A

Time Commitment: 5 to 7 hours a week

Start / End Dates: April to September including attendance at the event

Start / End Time:

Number of Positions: Filled

Opportunity Location: Chapter Office and at home

How to Apply: Please submit the volunteer application

Contact Name: Christine Keilback

Title/Role in Program: Executive Director

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