



**Canadian Hemophilia Society,  
Manitoba Chapter**

944 Portage Avenue

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**Volunteer Opportunity Title: Golf Tournament Committee Member**

**Organizational Impact:**

- To work with the Golf Committee Chairman and other committee members to develop and execute this fund raising event for the CHS-MC; the Chapter's second largest fundraiser.

**Position Summary:**

You would work with the Golf committee to plan and develop this fundraising event; develop potential donors, recruit golfers, assemble prize packages, obtain prizes for the golfers and silent auction, advertising and help on the day of the event.

**Responsibilities and Duties:**

- develop a budget for the event
- review the sponsorship program
- seek donations/sponsors/prizes from past donors
- seek donation/sponsors/prizes from new potential donors
- develop the program for the event
- help develop a collection of prizes
- purchase of prizes from donors who give cash for this purpose
- assemble prizes groupings from donated and purchased items
- set-up as well as pack-up
- develop and help execute fundraising games at the event

**Preferred Skills / qualifications / experience:** organizational skills, confidence when dealing with the public

**Skills Gained:** teamwork, set up of auctions and draws, fundraising

**Training / Support:** Support of Golf Committee members and the Executive Director

**Additional Checks:** n/a

**Time Commitment:** 2-3 hrs.week

**Start / End Dates:** April to September - including attendance at tournament

**Start / End Time:**

**Number of Positions:** 4

**Opportunity Location:** Chapter office, at home via email/internet

**How to Apply:** Please submit the volunteer application

**Contact Name:** Bill Featherstone

**Title/Role in Program:** Golf Tournament Chairperson

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